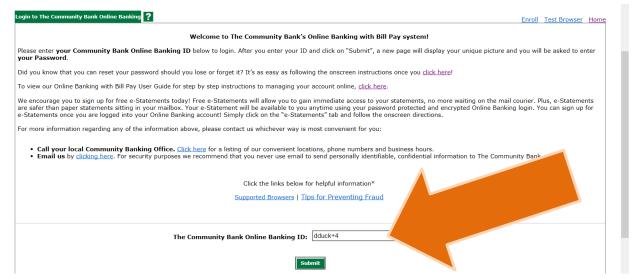


## How to Establish Your Online Banking with Bill Pay Password Reset Feature

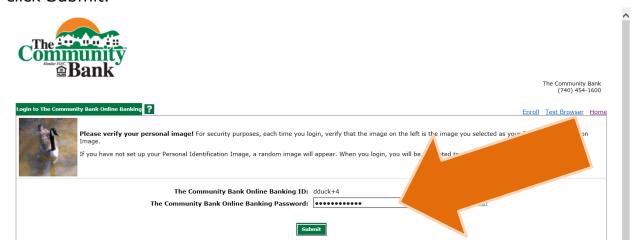
Go to The Community Bank's website <a href="https://www.thecombank.com/">https://www.thecombank.com/</a> and click on the "LOGIN NOW" button.



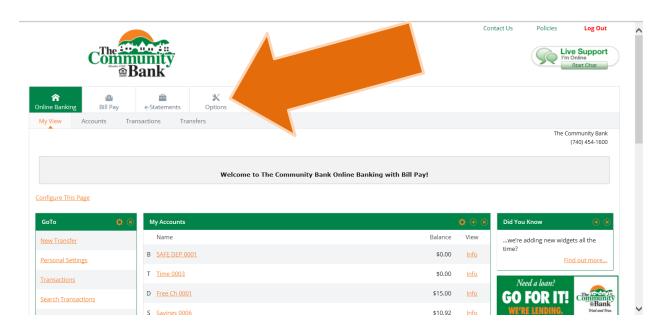
You will be taken to The Community Bank's Online Banking with Bill Pay login page. Enter your Community Bank Online Banking ID. Then click Submit.



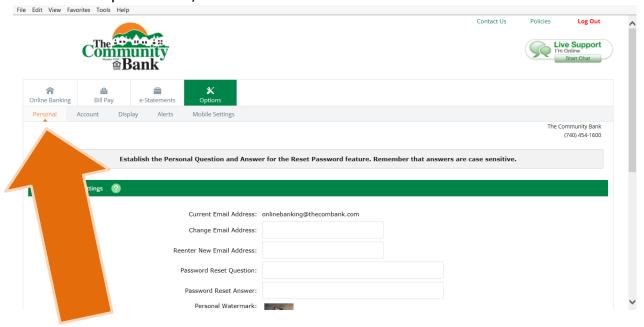
Enter your Community Bank Online Banking with Bill Pay Password. Then click Submit.



From the My View Page (homepage of Online Banking with Bill Pay), select the Options tab.

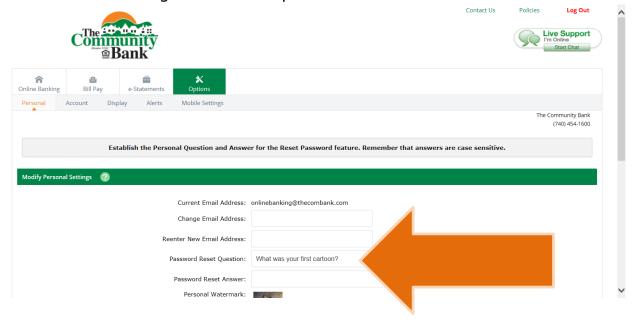


## Under the Options tab, select Personal.



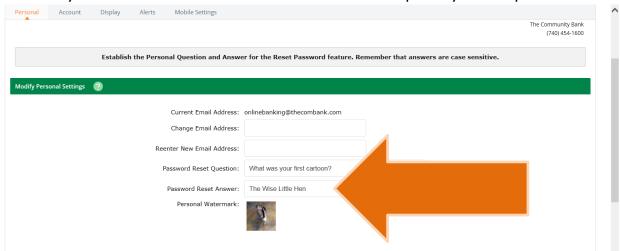
In the Password Reset Question box, enter a unique question.

Please know the question you establish here will be asked of you if you ever need to use the Forgot Password option.

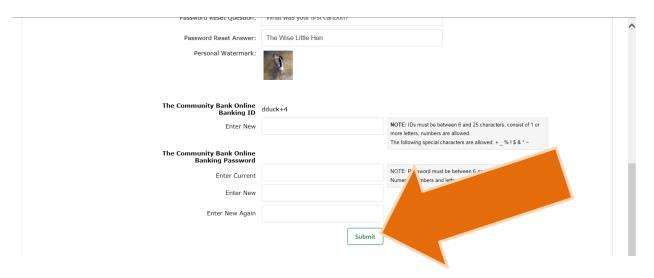


In the Password Reset Answer box, enter the answer to the unique question.

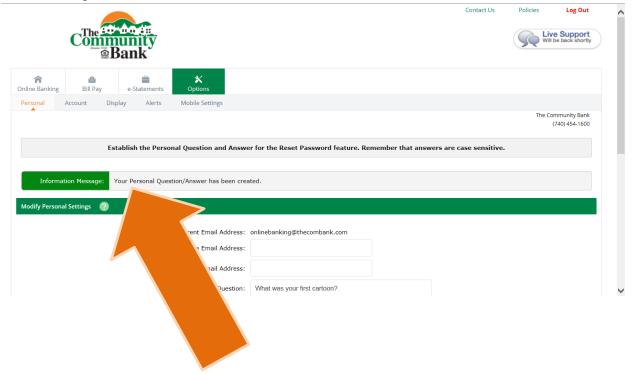
Please keep in mind, the answer is case sensitive. If you answer in all capital, lower case, or a combination of both it is important to remember how the answer was entered. If you ever need to use the Password Reset feature and this answer is given incorrectly or with the wrong case sensitivity the Password Reset feature will not complete your request.



After you have entered the question and answer scroll down and click Submit.



You should see an information message on the screen stating that Your Personal Question/Answer has been created.



Congratulations! This completes the establishment of the Reset Password feature. Now you will be able to automatically reset your password should you ever lose or forget it.



## People you can count on!

For more information on The Community Bank's products and services or to learn more about your accounts, please feel free to reach out to us directly at 740-454-1600, stop by your local Banking Office or visit our website at <a href="https://www.thecombank.com">www.thecombank.com</a>.